

Seed not eligible for PPQ Form 925
INSTRUCTIONS FOR COMPLETING A SEED ANALYSIS CERTIFICATE

The USDA-APHIS PPQ Form 925 is for Canadian grown or US returned agricultural and vegetable seed. If the seed to be exported to the US is either

- a) not Canadian grown or US returned seed that has been co-mingled with Canadian seed or offered for sale in Canada, or
- b) not listed in the US Federal Seed Act regulations as an agricultural or vegetable seed,

then Form 925 must not be used. Instead use form CFIA-5289 provided by the Canadian Food Inspection Agency (CFIA).

Instructions for completion of CFIA-5289:

Top right corner: Assign a certificate number - Use your alpha code (see white tab of your USA reference notebook) followed by the last 2 digits of the calendar year, followed by "B", then the consecutive number of the certificate. For example, if your laboratory's alpha code is "A", then the first certificate you issue in 2002 will be: A-02-B-1. The second certificate will be A-02-B-2, etc.

Block 1 Enter the name and mailing address of the person and company submitting the sample for testing.

Block 2 Enter the date the certificate is issued.

Block 3 If your laboratory assigns a test number, enter that number here.

Block 4 Enter the name of the country in which the seed was grown. Note that if the seed lot is a mixture or blend of seed of different origins, the country of origin of each component of the mixture or blend must be stated.

Block 5 Enter the common name(s) as provided by the sender. You may abbreviate the common name to fit the space.

Block 6 Enter the variety name or V.N.S. if the sender does not state the variety. The Federal Seed Act requires a variety name for vegetable seeds.

Block 7 If the sender provides a scientific name, enter it here.

Block 8 Enter the lot designation provided by the sender. It may be numeric, alphanumeric

or alphabetical.

- Block 9** Enter the number and types of containers, and weight in lbs. or kgs., as provided by the sender.
- Block 10** If the lot has been or will be treated, enter the name of the substance or process used to treat the seed. Substance names shall be the commonly accepted coined, chemical (generic), or abbreviated chemical name.
- Block 11** Enter the name of the officially recognized sampler.
- Block 12** If the seed will be pelleted or coated, indicate that here. Add any other pertinent information supplied by the sender.
- Block 13** If the kind is listed in the FSA regulations, enter the common name as given in the regulations. If the kind is not listed in the FSA regulations, enter the common name as provided by the sender. If the lot is a mixture, list each kind separately and include percentage in the mixture.
- Block 14** If the kind is listed in the FSA regulations, enter the scientific names as given in the regulations. If the kind is not listed in the FSA regulations, enter the scientific name as given in GRIN (<http://www.ars-grin.gov/npgs/tax/taxgenform.html>). If the lot is a mixture, list each scientific name separately.
- Block 15** Indicate if the seed is, or will be pelleted, coated, and/or treated. Put an “X” in any block that applies.
- Block 16** The instructions for Block 16 of PPQ Form 925 are to be followed for non-Canadian origin seed that is subject to the Federal Seed Act. If the kind is not listed in the Federal Seed Act, determine the noxious weed exam working sample weight by following the instructions in Section 2.3B of the AOSA Rules for Testing Seed. Note that the maximum working sample size is 500 grams.
- Block 17** Enter the scientific name of each kind of seed contaminant found in the lot. NOTE: If you find seeds of Federal noxious weeds for which no tolerance applies (see the list in Section 361.6(a)(1) of the FSA regulations, behind the pink tab of your Seed for USA Reference Notebook), notify the sender that the shipment is not eligible for export to the United States. Do not issue the certificate.
- If you find seeds of weeds listed in the second list, Section 361.6(a)(2), (non-quarantine pest weeds for which tolerances apply), enter them in block 17 and see instructions in Block 18. These are the weeds in list 2:

Canada thistle, *Cirsium arvense* (L.) Scop.
Russian knapweed, *Acroptilon repens* (L.) DC.
Quackgrass, *Elytrigia repens* (L.) Nevski
Perennial sowthistle, *Sonchus arvensis* L.
Johnsongrass, *Sorghum halepense* (L.) Pers.
Field bindweed, *Convolvulus arvensis* L.
Leafy spurge, *Euphorbia esula* L.
Whitetop or Hoary cress: *Cardaria draba* or *C. pubescens*,

Refer to the document attached, Entry Status of Seeds for Planting, to see if other seed contaminants are prohibited or restricted by specific quarantines. Kinds listed under Sections 2 and 3 of the document are considered to be quarantine significant seeds.

Block 18 **1. Seed of Canadian or US origin**

For a seed lot that is not listed in the Federal Seed Act regulations: put an X in the first block if the lot is free from quarantine-significant seeds and Federal noxious weeds (list 1).

2. Seed which is not of Canadian or US origin

For a seed lot that is not listed in the Federal Seed Act regulations: put an X in the first block if the lot is free from soil, plant pests, quarantine-significant seeds and Federal noxious weeds (list 1).

Note: when plant pests (eg., insects or diseases) are found, contact CFIA for identification assistance in determining whether the seed lot meets the current US phytosanitary regulations.

For a seed lot that is listed in the Federal Seed Act regulations, put an X in the first block if the sample is free from soil, plant pests, quarantine-significant seeds, Federal noxious weeds, and fewer than 3 of the list 2 non-quarantine pest weeds.

If you find 3 or more of the list 2 weeds in the sample, notify the sender that the shipment will be refused entry into the United States. Instruct the sender to notify the consignee in the United States that the shipment must be cleaned under USDA supervision before it can be released. The lot will be sampled at the port of entry and the consignee must hold the shipment intact until APHIS contacts them to set up supervision for the cleaning procedure. Put an X in the second block and fax a copy of the certificate to the USDA, APHIS Seed Examination Facility at (301) 504-8539.

Block 19 **Name and address of issuing laboratory.** You may use a stamp, if you have one.

**Blocks 20
and 21**

Name and signature of authorizing official. The person responsible for the content of the test information, usually the laboratory manager, signs here. Signatures may be preprinted or actual signatures. The person signing the certificate is certifying that kind names and the tests for contaminants are in accordance with the Federal Seed Act regulations and/or US phytosanitary requirements.

Distribution of Copies 4 Total

- Original - Give to sender. The sender forwards this copy with the shipment; U.S. Customs will send this to the APHIS Seed Examination Facility when the shipment crosses the border.
- Copy 1 - Give to sender. The sender retains this copy.
- Copy 2 - Give to sender. The sender forwards this copy with the shipment; the importer keeps this copy.
- Copy 3 - Your file copy.

IMPORTANT: INSTRUCT THE EXPORTER TO SEND THE ORIGINAL AND COPY 2 WITH THE SEED WHEN IT CROSSES THE BORDER.

FAX copies are acceptable, but if they are used at the border, then you must mail the original to the Seed Examination Facility (See blue tab for address).

NOTE

If a lot is sold to more than one consignee, the original SAC will be sent with the first shipment. Copies of the original SAC will be acceptable for subsequent shipments. The Seed Examination Facility will keep track of the combined weights of shipments with the same SAC, ensuring the combined weight does not exceed the weight of the shipment entered in Block 9.